

## ANNUAL CERTIFICATION OF PHYSICAL INVENTORY

### for Fiscal Year Ending 08/31/\_\_\_\_\_ *current FY*

☐ **06 - AgriLife Research  
Agency #556**
☐ **07 - AgriLife Extension Service  
Agency #555**
☐ **20 - TVMDL  
Agency #557**

<b>Department Code:</b>	<i>3 digit county code</i>
<b>Department Name:</b>	<i>County Name</i>

I hereby certify that a complete physical inventory has been taken of the property charged to the account and that all items on the attached listing are present, accounted for and properly numbered, except as noted below. *List only assets that are Missing, Stolen, Surplused, Sold or Transferred.*

Asset Number	Description	Value	Explanation

### ALTERNATE ACCOUNTABLE PROPERTY OFFICER:

_____	_____
(Print Name) <i>County Coordinator</i>	(Date)
_____	
(Signature)	

### UNIT HEAD / PROGRAM LEADER / DEPARTMENT HEAD:

_____	_____
(Print Name)	(Date)
_____	
(Signature)	