



### Mileage Log

*When Using Odometer Readings  
 \*Address can be physical or descriptive*

Date	Depart Time	Return Time	Depart Address*	Destination Address* & Purpose	Beginning Odometer	Ending Odometer	Total Miles
11/7/14	8:00	3:00	HQ; 578 John Kimbrough, College Station	Blackland Res Center; Temple TX travel meeting; round trip	10,566.00	10,722.00	156.00
11/10/14	9:00	11:00	HQ	Fiscal Management Office (FMO); Agronomy Rd.; CS for travel meeting & return	10,805.00	10,808.00	3.00
11/11/14	3:00	5:00	HQ	FMO; travel meeting to home	10,815.00	10,821.00	6.00
11/12/14	8:00	5:00	HQ	Kyle Field; Soil & Crop Dept; Entomology Dept- travel meetings & return	10,830.00	10,833.00	3.00
							0.00
							0.00
							0.00
							0.00
				Sample is for mileage using local funds.			0.00
				State funds would require an odometer reading recorded at each duty point.			0.00
							0.00
<b>Page Total</b>							168.00