

REPORT OF OFFICE CONFERENCES

Date: _____ **County:** _____ **District:** _____

Conference Began at: _____ **and Adjourned at:** _____

Agents Absent: _____

Reasons for Absence: _____

Attending Agents: _____

Submitted by: _____

Highlights/Outcomes of Past Activities

Upcoming Schedule

Dates & Deadlines

Program Coordination

Travel Plans

Discussion Items

Signatures of Attending Agents

Signature:

Agent Signature

Agent Signature