

April 8, 2022

MEMORANDUM

TO: All District 12 Extension Agents

SUBJECT: District 12 Spring Faculty Conference
May 17-19, 2022

Our annual District 12 Spring Faculty Conference will be held **Tuesday, May 17th – Thursday, May 19th** at the Port Isabel Event and Cultural Center (May 18th) and the SPI Community Center (May 19th). A BLT Portal Training will be held on Tuesday, May 17th at the Vegetable Building at the Weslaco Center (only for agents with BLT responsibilities). Attached is the draft agenda. It is subject to change.

Our meeting will begin at 8:00 AM on Wednesday, May 18th and should conclude by 12:30 PM on Thursday, May 19th.

Registration: Registration will be \$100.00 (\$125.00 for late registration). This will cover meals indicated on the agenda, facility costs, and training fees. Registration for the meeting will take place online through the new AgriLife Registration Services at <https://bit.ly/D12SpringFaculty2022> and is currently open and closes Monday, May 6th. No onsite registration will be taken.

Who should attend: All Extension Agents are expected to attend, including specialized agents (BLT, EFNEP, Health, CEP, IPM, Marine, or others) Specialists are welcome to attend. A special registration fee will be available for specialists wishing to attend parts of the meeting. All faculty members attending must register.

Lodging: A block of rooms under the group name "22AGRILIFE" has been set up at the Isla Grand Hotel located at 500 Padre Blvd. South Padre Island, TX – Telephone # 956-761-6511. The block of rooms will be available until Friday, April 29th at the rate of \$105.00. You must call the hotel directly to get the block rate. You will need to provide your own hotel tax exempt certificate when you arrive and settle individually with the hotel.

Dress: Business casual – Please dress like a professional educator representing the Texas A&M University System. No caps, sandals, tennis shoes or other casual wear.

This shall serve as your authorization to travel to South Padre Island on May 18th – May 19th, 2022, and charge your expenses to your county travel budget or to appropriate state account as authorized.

Sincerely,



Ruben J. Saldaña, Ed.D.
District Extension Administrator

RJS:ASC

cc: Dr. Jeff Ripley
Jason Ott
Jana Osbourn
District 12 Extension Specialists