

April 18, 2019

**MEMORANDUM**

**TO:** All District 12 Extension Agents

**SUBJECT:** District 12 Spring Faculty Conference

Our Spring Faculty Conference is scheduled for May 13-15, 2019 at the Dimmit County Rodeo Arena & Conference Center located at 539 Industrial Boulevard in Carrizo Springs. See attached map for directions. This is a new facility which also includes the Dimmit County Extension Office and provides plenty of room and easy access.

**Registration:** Registration will be \$15 (HST Registration – Monday only) OR \$30 (Full Registration). Registration for the meeting will take place online through Texas A&M AgriLife Conference Services at <https://agriliferegister.tamu.edu/D12> opens next week and closes Monday, May 6<sup>th</sup>. Late registrations will be taken onsite but will be \$50, payable by credit card only.

**Who should attend:** All Extension Agents are expected to attend. HST agents are required to attend on Monday only. Attendance for HST specialists is optional. All faculty members attending must register.

**Lodging:** A block of rooms under the group name “AgriLife” has been set up at the Hampton Inn located at 2651 North US Hwy 83 in Carrizo Springs, phone 830-876-9160. The block of rooms will be available next week through April 30<sup>th</sup> at the rate of \$94.00. You must call the hotel directly to get the block rate. You will need to provide your own hotel tax exempt certificate when you arrive and settle individually with the hotel. We have included a list of other hotels in the area as well.

**Dress:** Business casual – Please dress like a professional educator representing the Texas A&M University System. No caps, sandals, or tennis shoes.

This shall serve as your authorization to travel to Carrizo Springs on May 13-15, 2019 and charge your expenses to your county travel budget or to appropriate state account as authorized.

Sincerely,



Ruben J. Saldaña, Ed.D.  
District Extension Administrator

RJS:lg





**District 12 Spring Faculty Conference  
May 13-15, 2019  
Dimmit County Event Center, Carrizo Springs**

**AGENDA**

**Monday, May 13 (Afternoon) – Healthy South Texas Counties only**

1:30 pm      **Registration** (HST Counties)

1:45 pm      **Welcome**

**Program Update**

**Planning and Programming for FY 2020 – South Region Program Leaders**

FCH – Jana Osbourn

ANR – Todd Swift

4-H & Youth – Jana Osbourn

HORT – Todd Swift

Marine – Todd Swift

**Review of Planning Tools and Goals**

**Accountability**

**County Planning Workgroups**

**Wrap Up**

5:00 pm      **Adjourn**

**Tuesday, May 14**

8:00 am      **Coffee & Juice, Breakfast Tacos**

8:30 am      **Review: Building a Quality 4-H Club Experience**

**4-H SIGNALS: A Self-Assessment; Then & Now (2007 & 2019)**

**4-H Program Expectations**

**Group Activity: Local Expectations for a Quality 4-H Experience**

- 12:00 pm     **Lunch**  
**TAE4-HA Association Meeting**
- 1:30 am     **District 12 4-H Event Planning – 2019 Update**
- 2:30 pm     **District 12 4-H Event Planning – 2020 Calendar**
- 3:30 pm     **Break**
- 4:00 pm     **Proven Practices**
- Enrollment
  - Club Chartering & Management
  - Curriculum Enrichment
  - Project Development & Support
  - Communication
  - Community Engagement
- 5:00 pm     **Adjourn**
- 5:00 pm     **TCAAA & TEAFCS Association Meetings**
- 6:30 pm     **SOCIAL (Joe’s Place)**

**Wednesday, May 15**

- 8:00 am     **Coffee & Juice, Breakfast Tacos**
- 8:00 am     **Administrative Update**
- 9:30 am     **Proven Practices**
- Planning Groups
  - Volunteer Development
  - Teaching & Learning
  - Financial Management
  - Evaluation
  - District & State Events
- 11:00 am    **Ideal Team Player: An Exercise**
- 12:00 pm    **Wrap Up & Adjourn**

**Program Sponsor:**

