

April 4, 2017

MEMORANDUM

TO: All District 12 Extension Agents

SUBJECT: District 12 Spring Faculty Conference

Our Spring Faculty Conference is scheduled for May 24-26, 2017 at the Atascosa County Extension Office in Leming. See attached map for directions. This is a new facility that we are very proud of and provides plenty of room and easy access. The office is located on Highway 281 about seven miles north of Pleasanton. Parking is available around the perimeter of the complex. Our conference will be hosted in the Auditorium. Registration will begin at 10:30 a.m. and we will begin at 11:00 a.m.

Registration: There will be a \$50 registration fee per person. This fee includes meals as indicated on the agenda, related meeting expenses as well as the Conflict Resolution Training.

- Registration for the meeting – online through Texas A&M AgriLife Extension Conference Services at <https://agriliferegister.tamu.edu/D12> opens April 10th and closes May 15th. Late registrations will be taken onsite but will be \$75.00 with only check or cash accepted.
- Registration for Conflict Resolution Training – All agents **must** click on the following link which will direct you to your SSO login in order to register for this training:
<http://apps7.system.tamus.edu/TrainTraq/web/SectionDetails.aspx?cnum=2111762&snum=4097&tkn=72BDA415-6DE5-4418-959B-63706661CF4F>

Who should attend: All Extension Agents are expected to attend. HST agents are required to attend on Thursday only. Attendance for HST specialists is optional. All faculty members attending must register.

Lodging: A block of rooms is being held at the Hampton Inn located at 2057 West Oaklawn Road in Pleasanton, phone 830-569-3001 at the rate of \$91.00 double occupancy. The block of rooms will be held until May 1st under the Group Name “Texas A&M AgriLife Extension” and you will need to provide your own hotel tax exempt certificate when you arrive and settle individually with the hotel. Breakfast is provided by the hotel for those who are guests. There are other hotels in the area including the Microtel Inn & Suites by Wyndham which offers rooms at the state rate of \$89.00.

Dress: Business casual – Please dress like a professional educator representing the Texas A&M University System. No caps, sandals, or tennis shoes.

This shall serve as your authorization to travel to Leming on May 24-26, 2017 and charge your expenses to your county travel budget or to appropriate state account as authorized.

Sincerely,



Ruben J. Saldaña, Ed.D.
District Extension Administrator

RJS:lg

Atascosa County Extension Office

25 E Fifth St

Leming, TX

(830) 569-8997

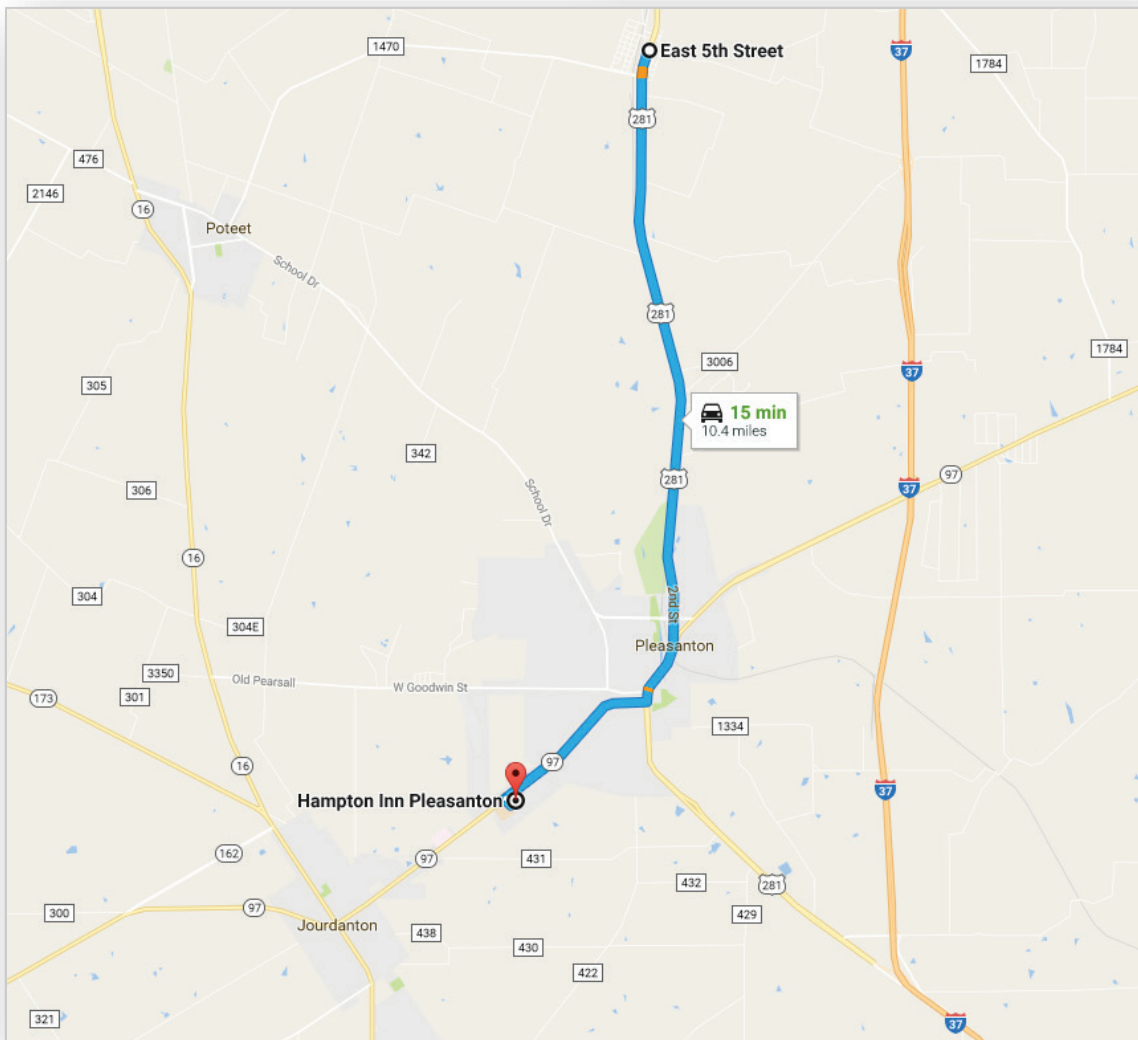
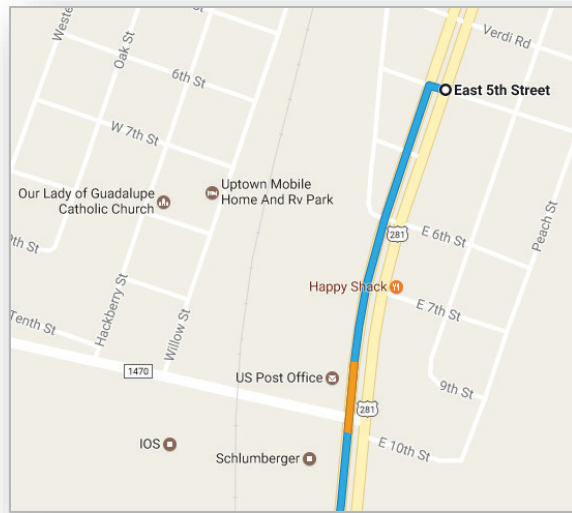


Hampton Inn Pleasanton

2057 W Oaklawn Rd

Pleasanton, TX

(830) 569-3001



Follow US-281 and 1-37 N to E 5th St in Atascosa County, turn right onto E 5th St. The Atascosa County Extension Office is located on Highway 281 about seven miles north of Pleasanton. Parking is available inside and around the perimeter of the complex. FYI...Google maps still shows the location as Elementary School.

District 12 Spring Faculty Conference
May 24-25, 2017
Atascosa County Extension Office, Leming

AGENDA

Wednesday, May 24

- 10:30 am **Registration**
- 11:00 am **Program Planning Expectations for 2018 & Changes to 4-H Program Development**
 Dr. Susan Ballabina, Executive Associate Director
 - Todd Swift, Regional Program Leader
- 12:00 pm Lunch (provided)
- 1:00 p.m. **Administrative Update**
 - Dr. Ruben Saldaña, District Extension Administrator
- Break
- 4-H Program Idea Sharing**
 - Hidalgo County Extension Agents
- Discussion on Mega Event**
 District 12 4-H Event Updates & Review of 4-H Event Planning Committees
 - Luis Saldaña, Extension 4-H Specialist
 - Ruben Saldaña, DEA
 - Cory Hudley, 4-H Specialist, District 9 & Agent Panel (via Skype)
- 4:30 pm **Professional Association Meetings**
 - TEAFCS Meeting (Auditorium – Room 1)
 - TCAAA Meeting (Auditorium – Room 2)
- 6:30 pm Evening Social – David Smith Ranch, Pleasanton

Thursday, May 25

- 7:30 am Coffee & Juice
- 8:00 am **Conflict Resolution**
- Britne Amos, Division of Human Resources and Organizational Effectiveness, Texas A&M University
- 12:00 pm Lunch (provided)
- 1:00 pm **4-H Program Idea Sharing**
- Jaime Lopez & Jocelin Villarreal, Frio County Extension Agents
- 4-H Event Planning – 2017 ANR & FCS Events**
- Event Planning Committees
- Break
- 4-H Event Planning – 2017 Leadership Events**
- Event Planning Committees
- 4:00 pm **TAE4-HA Meeting**
- 5:00 p.m. Adjourn

PROGRAM SPONSOR

