

New Agent Progress Review

Agent: _____ Date: _____ Month: 1 3 6

I. Educational Effectiveness and Quality

Score:

- A. Program Development (ID)
 - 1. Program Planning
 - 2. Program Implementation
 - 3. Program Evaluation
- B. Program Development (Outreach)
- C. Accountability/Interpretation

Goals: _____

II. Program Resources

- A. Volunteer Management and Engagement
- B. Other Human Resources
- C. Material Resources

Goals: _____

III. Relationships and Teamwork

- A. Internal Relationships
- B. External Relationships
- C. Overall Teamwork

Goals: _____

IV. Professional Development and Professionalism

- A. Professional Development
- B. Professionalism

Goals: _____

Key: 1 - Unsatisfactory: Has major and/or multiple deficiencies in meeting minimum performance standards. **2 - Needs Improvement:** Improvements in multiple areas required to bring performance up to minimum standards. **3 - Effective:** Demonstrates acceptable performance in all areas. **4 - Highly Effective:** Meets all performance standards, with no deficiencies identified, and exceeds expectations in many areas. **5 - Outstanding:** Meets all performance standards, with no deficiencies identified, and exceeds expectations in all performance categories and/or domains.